**BLM - Ukiah Field Office**

Comments submitted by the Department of Parks and Recreation (Department) Off-Highway Motor Vehicle Recreation (OHMVR) Division to individual Grant Applicants should in no way be construed as a guarantee of successful results for the Applicant within the competitive Grants process or a commitment of funding. Additionally, the lack of comments by the OHMVR Division to any specific Applicant does not ensure successful results for the Applicant within the competitive Grant process or a commitment of funding.

All final Applications will be reviewed by the OHMVR Division. The OHMVR Division may, at its sole discretion, decrease the requested amount and eliminate activities pursuant with regulation Section 4970.07.2 (f)(1-5) and for law enforcement Projects, regulation Section 4970.15.3(b)(1-5).

Failure by Applicant to respond to any OHMVR Division comment of their preliminary Application may be cause for eliminating that item from the Applicant’s Application.

If multiple proposed Projects are requesting funding for the same deliverable, and multiple projects are successful, only one project will receive funding for the deliverable.

For proposed Projects requesting Grant funding for snow and/or winter activities. Applicants must ensure the activities and/or Equipment/Heavy Equipment requested are not and/or cannot be funded by the Department’s Winter Program (commonly referred to as the Snow Grooming Program).

*For proposed Projects requesting Grant funding for the maintenance of roads and/or trails, note that only roads and/or trails that allow “green sticker” Off-Highway Vehicles are allowed to receive Grant funding.*

Applicants are reminded that no Grant funds and/or match can be expended or Project activities conducted in any land owned or managed by the Department except as allowed in the Grants and Cooperative Agreements Program regulations section 4970.09 (b)(10).

**General Evaluation Criteria**

* #2 – 5 – Applicant must verify responses by final submission.
* #7b – Applicant must provide the “frequency” and "percentage of lands covered by patrols". Note that volunteers are not eligible "patrol personnel" because they cannot issue citations.
* #7c – Narrative does not support selection "Barriers and/or signing…". Applicant must provide more details to support the selection.
* #8b – Narrative does not support the selection. Applicant must explain if their management information systems are managed by “qualified environmental staff”.
* #9b – Applicant must further explain its methods used to address soil issues.
* #10 – Narrative does not support the selection. Applicant must clarify the frequency of sound testing.
* #11b – Narrative does not support 5–19 times of “onsite formal programs” hosted by the Applicant to educate the public on safe and responsible OHV recreation practices. Note that only distributing educational material and having informal educational talks do not qualify as formal programs.
* #13 – Applicant must verify responses by final submission.

**Ground Operations, G21-01-17-G01**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* No comment.

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* Staff #2 “Park Rangers” – Costs significantly increased compared to prior year’s Application. Applicant must provide additional details to justify the costs.
* Staff #8 “Wildlife Biologist” – Hours significantly increased compared to prior year’s Application. Applicant must provide additional details to justify the costs.
* Staff #9 “Natural Resource Specialist” – Hours significantly increased compared to prior year’s Application. Applicant must provide additional details to justify the costs.
* Contracts #2 “Facility and Restroom Cleaning” – Applicant must clarify the source of match.
* Materials/Supplies #7“Metal Signs…” – Applicant must clarify how these metal signs are different than the metal signs being requested in Materials and Supplies #3.
* Equipment Use Expense #4 “BLM Vehicle Use Expense” – Applicant must provide additional justification that each piece of Equipment will be used 30-31 days a month to charge for the entire month. If not, Applicant must revise to only charge for the days that the piece of Equipment is actually used on the Project.
* Other(s) #1 and 2 – It appears that these line items are contracts. Applicant should move to the Contract category. Additionally, Applicant must clarify the source of match for the contract.
* Others #1 “Soil Monitoring Intern” – Applicant must further clarify why two interns are needed this year.
* Others #2 “Sign and Outreach Intern” – Applicant must further clarify how the cost was determined. Cost seems excessive as “Soils Monitoring” intern is lower cost for two people.

***Evaluation Criteria***

* #3 – Narrative does not support the selection of “Providing varied levels of riding difficulty”. Applicant must provide examples of the activities performed to support the selection.
* #4 – Narrative does not support the selection “Applicant held a meeting…”. Applicant must state who hosted the meeting and the number of participants that attended the public meeting.
* #7 – Project Description and/or Project Cost Estimate do not support the selections “Signs, sign posts…” and “Paper used for trail maps”. Applicants says “often” sign posts are made from recycled wood which implies they may not be.

**Planning, SC Watershed Assessment G21-01-17-P01**

It is unclear of the objective or outcome of the Planning Project. Applicant must identify the intent of the Project is either 1), the closing of areas and restoring them or 2), planning for continual maintenance of OHV trails or areas. If 1), this is a restoration project and Applicant must resubmit as a Restoration Project, if 2) no further action is required in the project description section.

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* No comment.

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* No comment.

***Evaluation Criteria***

* #2.B. – Applicant must provide detailed explanation for selections “Potential effects of OHV Recreation on other recreation uses” and “Trail issues such as traffic patterns, trails closures, appropriate uses, etc.”.
* #4. – Applicant must identify how each of the distinct stakeholders are stakeholders to the Project.
* #5 – Applicant must specify how the listed stakeholder input will be beneficial to the project.

**Law Enforcement, G21-01-17-L01**

***Needs Assessment***

* Item #3 – Applicant is reminded that activities such as privately sponsored OHV events are not eligible for funding. Applicant must confirm events are open to the public.

***Project Certification***

* No comment.

***Project Cost Estimate***

* Materials/Supplies #2 “Binoculars” – Binoculars are Indirect. Applicant must move costs to Indirect costs category and adjust Project Cost Estimate accordingly.